

Terms of Reference

Splatsin Community Governance Committee

1. Purpose

The Splatsin Community Governance Committee (CGC) has been established to review and recommend revisions to the Splatsin Custom Election Code and Splatsin Governance Policy to address existing gaps and ambiguities, ensure alignment with best practices, and better meet the long-term needs and aspirations of Splatsin.

The CGC will be Splatsin's primary point of contact and, in collaboration with two technical advisors, a legal advisor, and a policy expert, will engage with the community to ensure the process is inclusive, fair, transparent, and community driven.

2. Objectives

- **Cultural Alignment:** Ensure the Election Code and Governance Policy align with Splatsin cultural values, governance traditions, and election practices, including integration of Splatsin Language where applicable.
- **Gap Analysis:** Identify and address gaps, ambiguities, and inconsistencies in the current Election Code and Governance Policy.
- **Best Practices:** Research successful governance and election models from other Nations to guide recommendations.
- **Community Engagement:** Gather feedback from community members to shape desired changes.
- **Revised Policy Development:** Create a revised Election Code and Governance Policy that meets community needs and promotes long-term governance stability.

3. Composition

Technical Advisors: Two technical advisors; a legal advisor and a policy expert, will be appointed by Kukpi7 & Tkwamipla7 to work with the CGC.

The Splatsin Community Governance Committee will consist of:

- **Elders:** Two representatives to provide cultural and historical context; at least one should write/read/speak Splatsin language.
- **Youth Representatives:** Two representatives to be randomly selected for future-focused perspectives.
- **Community Members:** Four representatives to be randomly selected from the broader community to reflect diverse viewpoints.

A selected group member will chair the committee, and where applicable, Splatsin staff will provide administrative support upon prior approval from Kukpi7 and Tkwamipla7.

4. Guiding Principles

- **Knucwetwécw:** work together, help each other
- **Inclusivity:** Actively seek input from all community demographics.
- **Cultural Relevance:** Ensure alignment with Splatsin's cultural values and governance traditions.
- **Transparency:** Maintain open communication and provide regular updates to the community.
- **Accountability:** Deliver practical, actionable recommendations that are aligned with community priorities.

5. Scope of Work

The Committee will undertake the following tasks:

1. Review and Analysis
 - a. Assess the existing Custom Election Code and Governance Policy and identify areas for improvement.
 - b. Review relevant laws, including the Indian Act, Financial Administration Law and other legal frameworks.
 - c. Review current best practices, including other Nations' Custom Election Codes and Governance Policies.
2. Community Engagement
 - d. Conduct surveys, focus groups, and community meetings.
 - e. Develop mechanisms for ongoing community feedback.
3. Drafting Recommendations
 - f. Develop proposed changes and present drafts to the community for input.
 - g. Ensure that cultural knowledge and governance best practices are informed in the recommendations.
4. Final Draft Code and Governance Policy for Ratification
 - h. Prepare a draft of the Election Code with recommendations and present it to the Splitsin Community for ratification.
 - i. Prepare a draft of the Governance Policy with recommendations and present it to Splitsin Kukpi7 & Tkwamipla7 for ratification.

6. Deliverables

- Drafts of proposed revisions with rationale for changes.
- Final report with recommendations for updating the Custom Election Code and Governance Policy.
- Updated Custom Election Code for ratification by the Splitsin Community.
- Updated Governance Policy for ratification by the Splitsin Kukpi7 & Tkwamipla7.

7. Timelines

- Phase 1: Committee Formation (January 10, 2025)
- Phase 2: Review, Community Engagement and Drafting of new Election Code (January 2025 – May 15, 2025)
- Phase 3: Final Review (May 2025)
- Phase 4: Community Ratification (June 3rd, 2025)

8. Reporting and Accountability

The Committee will report monthly to Kukpi7 & Tkwamipla7 and the community.

9. Confidentiality

Committee members are required to maintain confidentiality regarding sensitive discussions, documents, and input from the community. Members will sign confidentiality agreements to protect the integrity of the process and ensure trust within the community.

10. Budget and Resources

A budget will support community engagement, research, and administrative needs. The Committee may request additional resources as required.

11. Terms of Reference Amendments

Amendments can be made with consensus from the CGC Committee and approval from Kukpi7 & Tkwamipla7.

12. Approval

These Terms of Reference were approved by Kukpi7 & Tkwamipla7 at a duly convened meeting.

Adopted on: December 18, 2024

MOTION:

That Splantsin Kukpi7 and Tkwamipla7's accept and approve the Splantsin Community Governance Committee terms of reference as presented by Sa'hetxw Consulting dated December 17, 2024.



KUKPI7 MICHAEL CHRISTIAN



TKWAMIPLA7 VIKKI TRONSON



TKWAMIPLA7 PHYLLIS JEZEWSKY



TKWAMIPLA7 CRYSTAL MORRIS



TKWAMIPLA7 MIRANDA KIMBASKET

Absent

TKWAMIPLA7 EDNA FELIX