



Position: Cultural, Community Engagement, and Development Manager

Hours of Work: Full-time

Work Category: Permanent

Department: Services

Wage: \$60,000-\$80,000 per year

The SplatSIN are the most southern tribe of the Secwepemc Nation, the largest Interior Salish speaking First Nation in Canada, whose aboriginal territory stretches from the BC/Alberta border near the Yellowhead Pass to the plateau west of the Fraser River, southeast to the Arrow Lakes and to the upper reaches of the Columbia River.

THE OPPORTUNITY

The Culture, Community Engagement & Development (Yegwyugwt te Kwsaltktn) Manager oversees the ongoing development of cultural programming and community engagement for SplatSIN membership. The manager develops and leads a team, whose objective is to support all aspects of cultural knowledge transfer and to plan cultural programming for SplatSIN membership.

DUTIES AND RESPONSIBILITIES

- Oversee all staff within the Culture and Community Engagement Department (Yegwyugwt te Kwsaltktn).
- Develop annual departmental work plans that support the objective of program service delivery and are focused on building the cultural capacity of all SplatSIN members.
- Develop annual budgets.
- Coordinate the preparation of monthly and annual activity and expenditure reporting.
- Ensure project documents and reports are completed in a timely manner.
- Oversee the planning and delivery of cultural activities and events for the community, with a focus on children and families.
- Liaise with and support SplatSIN Stsmamlt Services to assist in developing cultural practices and planning in such a manner that it helps address issues of intergenerational trauma for community members (workshops, training, etc.).
- Liaise with SplatSIN departments to collaborate and support cultural activities, where appropriate.
- Oversee the SplatSIN Stsmamlt Advisory Committee.

EDUCATION AND TRAINING

- Diploma in Indigenous studies, social services or a related field; or have extensive experience – at least five (5) years – implementing cultural or community development programs in a First Nation environment.
- Five (5) years of experience leading and managing a department of similar scope and complexity within a First Nation community.
- Must be a person who self-identifies as Indigenous.
- Skilled event planner.
- Understanding of project management software, budgeting, and workplan development.
- Be an Indigenous person with knowledge of Secwepemc's intergovernmental relations, culture, ceremonies, and practices.
- Excellent communication skills.
- Must have a valid British Columbia Driver's License and access to reliable transportation.
- A general understanding of areas, such as family violence, child welfare, the impacts of trauma, Indigenous youth engagement and community outreach.
- Extensive experience working with Indigenous children, youth, and families in a healing and wellness capacity.
- Understand decolonization and have proven results in implementing decolonization education.
- Self-motivated and directed individual, with the ability to work with minimal supervision in a team setting.

HOW TO APPLY

You can apply to the position at [Indeed.ca](https://www.indeed.ca). If you have problems finding the position, type "Splatsin" into your search on the site. Alternatively, you can send your application and resume to humanresources@splatsin.ca. Whichever option you choose, please note on your application that you are a Splatsin band or community member.