



## *Tk'emlúps te Secwépemc*

(Kamloops Indian Band)

# JOB POSTING

Tk'emlúps te Secwépemc (TteS) is a fast-growing vibrant organization committed to the development and progress of its Band Members and Community. As such, the TteS invites applications from qualified, highly motivated and dynamic individuals to fill the following position.

**POSITION TITLE:** Landscape/Labourer  
**DEPARTMENT:** Planning and Engineering  
**SUPERVISOR:** Public Works Foreman  
**TERMS:** Seasonal, Term Position  
**REFERENCE #:** 2024-097

### Purpose of Position:

The purpose of this position is responsible for the maintenance of the Sports Fields and lawns around Chief Louis Centre, Powwow Grounds, and Gas Bar and for the care and maintenance of all landscaping tools and equipment within TteS Public Works Department.

### Duties and Responsibilities:

- **Completes lawn maintenance of the Sports Fields and lawns around Chief Louis Centre, Powwow Grounds, and TteS. Includes mowing grass, trimming/pruning trees and hedges, and planting as required. (95%)**
- Operation of a variety of light and medium duty vehicles and equipment associated with the various activities within the Public Works Department.
- Backfill Public Works operations such as:
  - o Waste management duties, e.g. recycling and curbside pick up
  - o Cutting grass on roadsides
  - o Repairing and installing street signs, etc.
- Perform pre-trip inspection of vehicle systems and equipment such as tires, lights, brakes and fluid levels.
- Reports any tools and equipment that are not in good repair.
- Performs inspection of equipment such as tires, brakes and fluid levels.
- Performs safe operating and maintenance practices and procedures related to the equipment within the TteS Public Works Department.
- Performs mechanical servicing and light repair of equipment.
- Cut grass, rake, fertilize and water lawns, weed flower beds, prune shrubs and trees.
- Performs minor repairs to irrigation lines and sprinkler heads.
- Operate power mowers, tractors, power trimmers, sod cutters, hedge trimmers, ride / push mowers, pole pruners, pole saws, chainsaws, skid steers, towing trailers and other landscape maintenance equipment.
- Performs responsibilities in varying weather conditions.
- Performs all duties and responsibilities in accordance with the TteS policies, standards, and procedures.
- Maintains confidentiality on all matters of the TteS.

## 2. Other related duties as necessary. (5%)

### Professional Certification, Education and Experience:

- Must have grade 10 education or equivalent and previous landscaping / hardscaping experience is preferred.
- A diploma in horticulture, enrollment in the Red Seal Horticulture program, or other landscaping certifications are considered assets.
- Experience in hardscaping and irrigation is an asset
- Must possess and maintain a valid current class 5 driver's licence.
- Must possess, provide, and maintain a current clean driver's abstract.
- WCB Work Safe Training is preferred.
- A valid Standard First Aid ticket is preferred.
- WHIMIS Training / Certificate is preferred.

### Skills and Abilities:

- Good problem-solving skills.
- Good written and oral communication.
- Skill in operating a variety of equipment and performing maintenance tasks within the acceptable limits of accuracy and expertise.
- Demonstrate knowledge of the safe operating practices and procedures related to the equipment used in the TteS Public Works Department.
- Ability to organize and coordinate work.
- Ability to take initiative and complete tasks in a timely manner.
- Strong work ethic.

**HOURS OF WORK:** Normal Day shifts – 7 hours. Non-normal shifts may be required.

**PAY GRADE:** \$20.08-\$22.18/hour depending on education & experience

Tk'emlúps te Secwépemc thanks all applicants for their interest, however, only those selected for an interview will be contacted.

In accordance with Section 16(1) of the *Canadian Human Rights Act* and pursuant to Section 42 of the BC Human Rights code, it is TteS Policy to practice preferential hiring for Aboriginal peoples. Candidates who wish to qualify for preferential consideration must self-identify.

**Deadline for the Job posting is January 6<sup>th</sup>, 2025 by 2:00pm**

**Submit Job Application Form, cover letter, resume, and references  
online: <https://tkemlups.ca/employment/>  
or at our Human Resources office #200 – 330 Chief Alex Thomas Way.  
Office Hours are Monday to Friday 8:00 am to 4:00 pm &  
closed for lunch from 12:00 pm to 1:00 pm**

**We require each applicant to fill out  
an online application form which can be found at: <https://tkemlups.ca/employment/>**

**Any late submissions or submissions without the job application form will not be considered.**