

ISC 2024-2025 JACKPINE FUEL TREATMENT
Request for Proposal - Operational Treatment Contractor Bid Tender
Application

**PARTICULARS OF THE REQUEST FOR PROPOSAL TO COMPLETE
OPERATIONAL FUEL TREATMENT**

The bidder must observe the following conditions of tender and these conditions form part of every irrevocable tender offer made by the bidder. Failure to comply with these conditions and those contained in the tender may result in the disqualification of the bidder.

1. INTRODUCTION AND OVERVIEW OF WORK/SERVICE REQUIRED

- a) Splatsin and Yucwmenlúcwu (the Company) are seeking a contractor to complete operational fuel treatment in Enderby IR#2, including danger tree removal, hand felling, limb, buck downed trees, pruning, spacing and thinning, piling slash, burning, and off-site debris removal. This project is being implemented to reduce wildfire risk and protect adjacent community values within the wildland-urban interface surrounding Splatsin First Nation's Shihiya School, Water Treatment Facility, and Jackpine road residences. The prescription objectives are to:
- a. Reduce crown bulk density to minimize crown fire potential and intensity.
 - b. Remove the opportunity for a fire to move via ladder fuels from the ground to the crown.
 - c. Recreate a resilient stand structure typical of Non-Disturbance Type 4. Ecosystems with frequent stand-maintaining fires.
 - d. Reduce surface fire intensity associated with post treatment surface fuel loading.
 - e. Improve stand health and vigor through stand density reduction.

2. TREATMENT VOLUME AND TERM

- a) The term of the contract will be from December 6, 2024, to December 31, 2025.
- b) The project is for a specified area containing a net area of 12.9 ha of forest fuel and to have hand felling, pruning, hand thinning, hand piling and burning of slash and off-site debris removal completed by December 31, 2025
- c) All fuel treatment proposed for this project will be done by hand. Please provide a proposed cost per unit (hectare) for each phase of the fuel treatment mentioned above in 2 (b).

3. SITE CONDITIONS AND KNOWN FIELD SAFETY HAZARDS

- a) The Company, while planning and developing this project, have identified the following known field safety hazards associated with this project. Note this list does not identify routine safety hazards associated with forestry operations:
- a. Snags and timber that require assessment and/or falling.
 - b. Unpredictable weather during the late fall season (snow/rain/sleet/high winds) resulting in poor conditions.
 - c. Treatment areas were not harvested; therefore, burned, and unburned understory slash and vegetation can provide a hazard to ground crews in the form of tripping hazards and eye hazards.

ISC 2024-2025 JACKPINE FUEL TREATMENT
Request for Proposal - Operational Treatment Contractor Bid Tender
Application

4. SITE VIEWING

- a) Viewing of the work site by the bidder prior to bidding is **optional**. Although viewing is optional, the bidder is recommended to view the work site prior to submitting the tender.

5. TENDER SUBMISSION AND CONDITIONS

- a) The tender must be on a completed original or unaltered copy of this Tender Application Form. The tender is to be submitted in the envelope provided or in an envelope clearly marked with the name and address of the bidder and the words, "**ISC 2024-2025 Jackpine Fuel Treatment**" on the envelope.
- b) The tender is in response to an invitation to tender for Jackpine Fuel Treatment issued by the Company.
- c) A sealed tender must be submitted by hand to the Splatzin Community Centre reception desk, located at 5767 Old Vernon Rd, Enderby BC (Closing Location)
Attn: Olivia Lemke
Splatzin FireSmart Coordinator
- d) The tender must be submitted on or before **12:00 pm (Noon) on December 4, 2024 (Closing Time)**. Tenders received after the Closing Time will be returned to the bidder unopened.
- e) Tenders submitted by electronic submission WILL NOT BE ACCEPTED.
- f) The Company and its employees and agents assume no responsibility for the timely receipt of any tenders.
- g) The tender must be signed by the bidder and should bear the date of signing. Witnessing of signatures is not required
- h) A tender must comply with every requirement of the Invitation.
- i) Danger tree assessments and subsequent falling of danger trees or establishing no-work zones are a requirement of the contract.
- j) The tender must be complete and must cover all of the work specified in the Request for Proposal and the tender documents. Unless otherwise indicated, all blank spaces on the Tender Application Form must be legibly filled in.
- k) An application must be prepared independently of other prospective candidates.
- l) The Company may reject any tenders which contain any qualifying words, clauses, alterations, or omissions. Corrections to numbers in the tender must be initialed by the authorized signatory of the bidder.
- m) The tender must be inclusive of all of the bidder's fees, overhead, profit, expenses of any kind, cash allowances, contingencies
- n) All Tenders submitted in accordance with these conditions are irrevocable for a period of 30 days following the tender opening
- o) The Company reserves the right to award the contract resulting from this Request for Proposal, in whole or in part, to any respondent or not to award any contract at all, at its sole discretion. This decision will be made based on factors that the Company deems appropriate and not necessarily on the basis of the lowest bid or any specific criteria. The Company also reserves the right to reject any or all proposals, waive any informalities, or cancel the Request for Proposal process at any time without any obligation or liability.

ISC 2024-2025 JACKPINE FUEL TREATMENT
Request for Proposal - Operational Treatment Contractor Bid Tender
Application

6. BID TENDER REVISIONS

- b) Prior to the Closing Time, revisions to a tender that has already been submitted may be made in writing and delivered by hand, mail or courier to the Closing Location.
- c) Revisions should only state the dollar amount by which a numeric figure/unit rate is to be increased or decreased, or indicate specific directions as to the exclusion or inclusion of particular words.
- d) If a revision is to a dollar amount and it does not state which unit rate is to be increased or decreased, the Company will consider the tender to be incomplete and the Company will disqualify the tender

7. ELIGIBLE APPLICATIONS

- a) Bidders must be in good standing with WorkSafe BC.
- b) Bidders must be a certified SAFE Company or endorsed by the BC Forest Safety Council as a new entrant.
- c) Must have successfully completed a comparable job within the last 24 months.
- d) Upon request of the Company, the bidder must provide a written statement of business organization, qualifications, experience, workforce availability and citizenship status of the bidder's company and each member of the workforce, including a partner(s) who will perform the work under the contract. The Company may conduct such independent reference checks or verifications as are deemed necessary by it, to clarify, test, or verify the information and to confirm the suitability of the bidder. If, in the opinion of the Company, the statement fails to demonstrate that the bidder is able to successfully complete the contract, the Company has the right to disqualify the bidder and award the contract to another bidder.
- e) The Company reserves the right to disqualify the bidder and to award the contract to another bidder if the bidder or an associated person to the bidder has, in respect of a contract or contracts with the Company:
 - a. withdrawn an irrevocable tender;
 - b. failed to enter into a contract within the time limits specified in a contract award letter;
 - c. had a contract cancelled by the Company;
 - d. forfeited all or part of a bid security;
 - e. breached a contract;
 - f. had all or part of a contract performance security retained; or
 - g. had a charge assessed for failing to comply with the requirements of a previous contract.

8. BID TYPE

- a) The bidder must only propose one offer.
- b) The bid must be all inclusive of the following:
 - i. Tree Hand Felling
 - ii. Hand Thinning
 - iii. Hand Pruning
 - iv. Debris Hand Piling
 - v. Debris Burning
 - vi. Off-site Debris Removal
- c) Fuel treatment activities mentioned above in 8 (b) must be quoted in dollars per hectare.

ISC 2024-2025 JACKPINE FUEL TREATMENT

Request for Proposal - Operational Treatment Contractor Bid Tender Application

9. WITHDRAWAL OF AN APPLICATION

- a) A bidder cannot withdraw its application after the deadline for submitting applications.
- b) A bidder may withdraw its application prior to the deadline for submitting applications without consequence by means of a letter requesting withdrawal.

10. PROCESSING OF APPLICATIONS

- a) Opening:
All applications received prior to the deadline for submitting applications will be opened on December 4, 2024, by 12:01pm.
- b) Approval:
The bid approval will be based on meeting all eligibility requirements of forest fuel and the lowest bid.
- c) Notification of Approval:
The successful bidder will be notified within 2 business days of the opening, by December 6, 2024, by 4:00pm.

11. AGREEMENT

- a) The successful bidder must enter into an Agreement to conduct forest fuel activities within five (5) business days of being notified or be disqualified as ineligible.
- b) The successful bidder must complete every aspect of the Fuel Management Prescription for Unit A2 unless otherwise advised by the Company
- c) The successful bidder may be subject to payment holdback and/or penalties for failure to meet contract fuel treatment objectives listed in the Fuel Management Prescription for Unit A2.
- d) The Company will set a Fuel Management Prescription for Unit A2 checklist that the successful bidder must follow and will conduct site visits to ensure the prescription is being completed in full.

12. PRE-WORK MEETING

- a) The successful bidder will meet with the Company representatives at a mutually agreed upon time and place prior to commencement of forest fuel management activities to review key contractual commitments, performance, and safety expectations.

13. INSPECTIONS

- b) The Company representatives will inspect the work performed by the contractor and enforce the contractual obligations contained in the Contract Agreement