



## Fraser Salmon Management Council (FSMC)

Human Resources and Capacity Development

Email: [communications@frasersalmon.ca](mailto:communications@frasersalmon.ca)

### EMPLOYMENT OPPORTUNITY

**Community Engagement Coordinator:** (Term full-time permanent) **Posting Date:** Nov. 23, 2023  
(5 days / week – remote flex)

**Reports to:** FSMC Executive Director

**Classification:** N/A

#### **CONTEXT STATEMENT:**

The Fraser Salmon Management Council (FSMC) is a Tier 1 (First Nations only) governance society incorporated under the Societies Act that successfully concluded a historic Fraser salmon Collaborative Management Agreement (FSCMA) with Fisheries and Oceans Canada (DFO) and was created to implement the FSCMA. This Agreement puts First Nations at the decision-making table for the management and conservation of Fraser River by stipulating a truly collaborative process and structure. FSMC is committed to providing all employees with clear workplace guidelines that encourage professional behaviour, ensure respectful equitable treatment, and emphasize the rights of all.

#### **JOB SUMMARY:**

Reporting to the FSMC Executive Director, this position is responsible for outreach and communications with Fraser River and Marine Approach Indigenous communities for the express purpose of building awareness of and interest for them in joining the FSMC and informing them of their roles and responsibilities to remain a signatory nation.

#### **MAIN DUTIES & RESPONSIBILITIES:**

Undertake community engagement work on behalf of the FSMC through in person, telephone, videoconference and/or other means of outreach.

- Responding in a timely manner and managing ad hoc requests from FSMC management or other Indigenous communities, as required.
- Cultivate relationships with FSMC staff, fishing groups, conservation organizations, government staff and other partner groups to advance FSMC outreach and engagement objectives.
- Participate in monthly update with the Main Table Directors on progress made and/or any challenges / limitations encountered.
- Increase the number of Indigenous communities joining the FSMC to build momentum behind the process and ensure the diverse interests and perspectives of Indigenous peoples with interests in Fraser Salmon are reflected.
- Liaise with current FSMC signatory nations to ensure their contact information is up to date.
- Performing other related duties and tasks as assigned by the supervisor.

#### **EDUCATION & EXPERIENCE:**

- A post-secondary degree in communications or related disciplines appropriate to the position and / or a minimum of three to five (3) years' qualified experience working as a community engagement coordinator role is preferred.
- Proven excellent written and oral communications skills, including an ease in briefly summarizing the essence of issues and the means to address them is required.
- Proven strong oral, presentation, facilitation, and written communication skills such that complex ideas, thoughts, and concepts are clearly articulated to a variety of audience participants is required.



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- Knowledge of commercial, recreational, and Indigenous fisheries required.

#### **WORKING CONDITIONS:**

- The Community Engagement Coordinator office is currently determined by the incumbent.
- Travel is a requirement of the position, and the incumbent must use own vehicle or public transportation, whichever is most cost effective.
- Willingness and ability to travel by land, air, and water in variable weather conditions.

#### **CONDITIONS OF EMPLOYMENT:**

- Clear R.C.M.P Criminal Record Check.
- Mandatory class 5 valid driver's license.
- Mandatory confidentiality is a condition of employment for all FSMC employees. Failure to meet this requirement could result in dismissal.
- Attendance at FSMC and committee meetings is a requirement of this position.

FSMC offers a competitive compensation and benefits package working with a solid team and respectful work environment. If you are qualified and looking for an exciting and rewarding experience **respond with Cover Letter and Resume by Closing Date 4:30pm (PST): December 8, 2023 to the attention of: Human Resources, Email: [communications@frasersalmon.ca](mailto:communications@frasersalmon.ca).**

*FSMC provides equal employment opportunities to all, regardless of race, nationality or ethnic origin, colour, religion, age, sexual orientation, marital status, family status, political belief, creed, disability that does not prohibit performance of essential job functions or that cannot be accommodated, or conviction for which a pardon has been granted. However, where two or more applicants have comparable or equivalent skills and qualifications, preference shall be given, in the following order, to persons with specific knowledge of and/or experience working within a First Nations / Indigenous work environment culture, history and customs; persons of First Nations / Indigenous, Métis or Inuit ancestry; and all others. **We thank all those who apply; however, only those candidates selected for interview will be contacted.***